

Notes for filling in the Form / Application assistance

Who may submit applications?

Contractor: Any company that performs services on behalf of BASF SE or a site partner at the stand

Tenants / site partners: Companies that have concluded a contract for marketing management and do not provide services on behalf of BASF SE.

Local Group companies / affiliates: BASF Group companies headquartered in Ludwigshafen, Germany

other Companies (e.g. authorities): exclusively for representatives of authorities

- ⇒ All fields marked with an "*" are mandatory. If these mandatory fields are not filled in completely, the application cannot be processed.
- ⇒ This application must be completed in full by the applicant using a PC (not handwritten) and then signed by the BASF representative / contractor manager. The electronic signature is also accepted as signature.
- ⇒ If more than 3 entry permits need to be renewed, please attach them as a list to the application.
- ⇒ After signing, the application must be sent by mail to standortsicherheit@basf.com.
- ⇒ The vehicle entry(s) permit can be picked up at the **Entry Management North (J660)** two days after receiving the signed application.
- ⇒ Permanent vehicle entry permit(s) may only be picked up by the person(s) you specify in the application. If no person(s) were specified, the vehicle entry permit(s) may only be picked up by an employee directly employed by the main contractor. The person must be in possession of a valid permanent pass through the main contractor. This must be presented at the time of pickup.
- ⇒ Extensions of VEP(s) may only be collected in exchange for the expiring driveway(s) - at least one month prior to expiration.
- ⇒ The entry permit is issued to the main contractor. Use of the VEP is possible both by the main contractor itself and by the subcontractor. The administration is the responsibility of the main contractor.
- ⇒ **No information will be provided that the entry(s) is/are ready for collection.**
There is only a feedback if the application was not submitted properly and therefore the entry(s) cannot be issued.
- ⇒ Unclaimed entries will be destroyed 6 weeks after creation and must be reapplied for.

Passenger car = up to 2.8t according to registration certificate part 1 - field F.2

other vehicle = greater than 2.8t (according to registration certificate part - field F.2)

Quelle: Internet

Application for vehicle entry permit (VEP)

* indicates mandatory field

- contractor* Tenant / Site Partners*
- Group Companies* other Companies
(e.g. Authorities)*

contact via phone:
monday till friday
08:00 a.m. – 16:00 p.m.
☎ +49 621 60-47444

contact via E-Mail:
✉ standortsicherheit@basf.com

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- General vehicle entry permit(s) (VEP)
- Renewal of existing vehicle entry permit (s)

Until when should the vehicle entry permit be valid?* (max. 1 year)

Details of external contact*

Surname, first name

Phone

E-mail address

Company name /No.

Date of application

Permitted person/s to collect the vehicle entry permit(s)

Surname, first name

Surname, first name

in case of request for new VEP(s) : number of vehicles in case of request for renewal : current VEP number*	Type of vehicle* (see vehicle registration certificate, field F.2)
<input type="text"/>	Wählen Sie ein Element aus.
<input type="text"/>	
<input type="text"/>	

To be completed by a BASF contact person or contract manager*:

Surname, first name E-mail address

Code, building: Phone

Check box below as appropriate*

- I agree I do not agree I only agree to the issue of a VEP for some of the above vehicles for the following reason

Date

signature* of the responsible BASF Person / contract manager